

## 116 EAST 12TH STREET, P.O. BOX 338 · NEW ENGLAND, NORTH DAKOTA 58647-0338 PHONE: 701.579.4191 · 800.559.4191 WWW.SLOPEELECTRIC.COOP

**Are you ready to power up your career?** At Slope Electric Cooperative (SEC), we're on the lookout for a part-time Member Services Representative I (MSR I) to join our team. We're not just another employer; we're a passionate, forward-thinking cooperative dedicated to providing unwavering support to our valued members.

**Why Choose SEC?** Our commitment to our employees is strong, just like our commitment to our members. We believe in a supportive work environment that not only allows you to thrive professionally but also ensures a healthy work-life balance. Here's what you can expect:

- Competitive Compensation: Simple! Hard work deserves recognition and rewards.
- Ideal Work-Life Balance: Time is valuable! We are committed to the importance of balance.

## **Key Responsibilities:**

As a MSR I at SEC, you'll have the opportunity to actively participate in the development of member programs and policies that provide benefits and support to the cooperative membership. Maintain a high level of cooperative satisfaction through member education, enhanced issue resolution, and developing positive member relationships.

## **Qualifications:**

We're looking for someone with the right blend of experience and skills:

- An associate degree with an emphasis in a job-related field or prior work experience that demonstrates the direct skills and abilities to perform the position's essential responsibilities.
- Experience utilizing office automation technology and personal computers (Microsoft Word, Excel, Outlook)
- Valid North Dakota Driver's license.

**Ready to Power Your Career?** To discover more about Slope Electric Cooperative, delve into the full job description, and explore additional job postings, visit our website at <u>www.slopeelectric.coop</u> and click on " Member Information/Job Openings."

To apply, send your cover letter, resume, and the completed SEC employment application to <u>hr@iea.coop</u>. This opportunity will remain open until filled.

At SEC, we don't just offer a job; we provide a platform for you to shine. Join us and become an integral part of our commitment to delivering innovative energy solutions while fostering strong member relationships. *Your career journey begins here.* 

Slope Electric Cooperative Inc. is an equal opportunity employer.

